**SAMPLE REPORTER LETTER**

Dear [Reporter] –

[Name of hospital] has been working with Practice Greenhealth to reduce the impact that our facility and activities have to the environment. We’re pleased to say that this has paid off— [HOSPITAL] is excited to announce that we have won the Practice Greenhealth Environmental Excellence [name of award] Award in recognition of our achievements in furthering this goal.

Practice Greenhealth is a membership organization that helps hospitals like ours to embed sustainable practices into our day-to-day operations, resulting in healthier patients and staff, significant cost savings, and improved environment.

[HOSPITAL] has been awarded the [name of award]. [Brief description of the specific award won.]

I would love to discuss this honor with you, and to connect you with our hospital leadership to discuss the work we’re doing and the impact these changes have on patient and staff health and the overall health of our community and environment.

I am looking forward to sharing these details with you. I can be reached at [phone number] at your convenience.

Best,

[Name of contact]