



## Leadership

### Introduction

Environmental stewardship requires **planning, infrastructure, engagement and accountability**. Please give us an understanding of how the facility's executive team is engaged in this work, how the work is being organized and how the organization is sharing its commitment to sustainability with others in the health care community.

### Infrastructure for Environmental Stewardship

- 1.** Has any member of the executive leadership team actively implemented or lead strategies to improve environmental performance or address sustainability considerations?

- ☒ Yes  
☐ No

**1.a** Please share name, title and specific details of the strategies lead by the executive leader in the last year:

**1.b** Attach documentation to support narrative (optional).

- 2.** Has the facility appointed or hired someone to **lead sustainability efforts** at the facility level?

- ☒ Yes  
☐ No

Do NOT include health system-level sustainability roles in this question. See Question 3.

**2.a** Please indicate whether the facility-level role is:

- ☐ Full-time- Facility Specific  
☐ Part time - Facility Specific  
☐ Other duties within existing job assignment

**2.b** Name of sustainability leader:

**2.c** Title of sustainability leader:

**2.d** Email of sustainability leader:

**2.e** Phone of sustainability leader:

- 3.** Is the facility part of a health system that has hired or appointed a sustainability leader to provide support to its affiliates?

- ☒ Yes  
☐ No

**3.a** Please indicate whether the system-level role is:

- ☐ Full time - System Level  
☐ Part time - System Level  
☐ Other

**3.b** Please indicate the name of the system-level sustainability leader:

**4.** Has the facility identified a **clinical champion(s)** to lead efforts on clinical engagement and education?

☒ Yes

☐ No

**4.a** Name of Champion:

**4.b** Title of Champion:

**4.c** Email of Champion:

**5.** Has the facility established an organizational **Environmental Commitment Statement/Principles/Charter** for integrating environmental sustainability that is approved by top leadership?

☒ Yes

☐ No

**5.a** Please attach a copy of Environmental Commitment Statement:

If the organization's environmental commitment statement was updated in 2019, please ensure an **updated copy** is attached.

**6.** Has the facility developed a minimum of three **publicly available** sustainability goals?

☒ Yes

☐ No

**6.a** Please describe **publicly available** sustainability goals:

If these goals are the same as those described on the Goals page for current year goals, please indicate. But they must be publicly available to qualify.

**7.** Has the facility created a **strategic sustainability plan** that aligns with other organizational priorities or embeds sustainability objectives or goals within the overall strategic plan?

☒ Yes

☐ No

Please Note: A strategic sustainability plan is not the same as a commitment statement. It must include measurable goals and a timeline for delivery.

**7.a** Please attach a copy of the organization's strategic sustainability plan:

## Human Resources

**8.** Has the facility added sustainability measures into **performance objectives/evaluations** for leadership staff?

☐ Yes

☐ No

**9.** Has the facility added language to **job descriptions** on the organization's commitment to the environment and the role that each employee plays?

☐ Yes

☐ No

**10.** Has the facility included an overview of organizational sustainability goals in **New Employee Orientation**?

☐ Yes

☐ No

**11.** Did the facility include questions about sustainability/environmental stewardship program in its **employee engagement/satisfaction survey** in 2019?

- ☐ Yes  
☐ No

## Finance and Reporting

**12.** Has the facility formulated a **sustainability program budget**?

- ☐ Yes  
☒ No

**12.a** Please describe if the facility funds sustainability work through other departmental budgets:

**13.** Has the facility developed a **Green Revolving Fund**?

- ☒ Yes  
☐ No

A green revolving fund (GRF) is an internal investment vehicle that provides financing to parties within an organization for implementing energy efficiency, **renewable energy**, and other sustainability projects that generate cost savings. These savings are tracked and used to replenish the fund for the next round of green investments, thus establishing a sustainable funding cycle while cutting operating costs and reducing environmental impact. To qualify as a GRF, the fund **must support energy efficiency projects--at a minimum**. For more information on GRFs, see [Green Revolving Funds: A Guide to Implementation & Management](#).

**13.a** Please describe Green Revolving Fund:

**14.** Has the facility implemented annual sustainability reporting to the **Board of Directors/Trustees**?

- ☒ Yes  
☐ No

**14.a** Please describe annual sustainability reporting to Board of Trustees in 2019:

**15.** Does the facility report sustainability initiatives within its **Community Benefit Report** to the IRS (for non-profit organizations) through IRS Form 990, **Schedule H**?

- ☒ Yes  
☐ No  
☐ Not Applicable

**15.a** Please describe sustainability reporting within the Community Benefit Report:

**15.b** Please attach most recent Community Benefit report here:

**16.** Does the facility write a **publicly available annual report** that details environmental stewardship accomplishments at least every two years?

- ☒ Yes  
☐ No

**16.a** Please indicate the type of report issued (Select all that apply):

- ☐ Annual sustainability report  
☐ Annual sustainability report using GRI framework  
☐ Annual report that specifically highlights environmental stewardship  
☐ Community benefit report that specifically highlights environmental stewardship  
☒ Other report highlighting environmental stewardship

**16.a.a** Please describe other report on sustainability:

**16.b** Please attach sustainability report here or provide URL below:

**16.c** Please provide link (URL for sustainability report) if available:

**16.d** Please indicate what page/section of the report sustainability initiatives can be found on:

### Communication and Community Connections

**17.** Provide an example (from 2019) of how the organization is **framing environmental stewardship in alignment with other priorities** such as wellness, cost-reduction, quality improvement and population health:

**18.** Has the facility developed **education and communication strategies** to convey the organization's sustainability initiatives?

☒ Yes

☐ No

**18.a** Please select all methods used to communicate sustainability efforts:

☐ Internal webpage for staff

☐ Public webpage

☐ E-learning modules

☐ Newsletter

☐ Poster campaign

☒ Other

**18.a.a** Please describe other efforts to communicate sustainability efforts:

**18.b** Please attach examples of communications regarding sustainability efforts:

**18.c** Or share URL of communications regarding sustainability efforts:

**19.** How is the organization **engaging staff and clinicians** in its sustainability work?

**20.** Did the facility feature a sustainability topic connecting health and the environment in at least one **Grand Rounds event** in 2019?

☒ Yes

☐ No

**Grand Rounds** are a method of continuing medical education and evaluation of inpatient care, consisting of presenting health issues and solutions to an audience consisting of doctors, residents, and medical students.

**20.a** Title of Grand Rounds presentation featuring connection between health and environment:

**20.b** Name and title of presenter at Grand Rounds featuring connection between health and environment:

**21.** How is the organization **engaging patients** in its sustainability journey?

**22.** Does the facility **educate the community on environmental topics**?

☒ Yes

☐ No

**22.a** Please provide one example from 2019 of educating community on environmental topics:

**23.** Did the facility share its environmental sustainability successes in a **media story** in 2019?

- ☒ Yes  
☐ No

**23.a** Please provide example of a media story sharing environmental successes in 2019 in an attachment or URL (Example must be attached to earn points for this question):

**23.b** Please provide link if available of a media story sharing environmental successes (URL):

**24.** Did the facility **present publicly** on the organization's sustainability efforts in 2019?

- ☒ Yes  
☐ No

**24.a** Please describe outside presentations on sustainability in 2019:

**25.** Did the facility provide **mentoring** to other health care facilities either within health system or externally in 2019?

- ☒ Yes  
☐ No

**25.a** Please describe sustainability mentoring to other health care facilities:

**26.** Did the facility work with **city government or local organizations** to **promote sustainability locally** or plan local events in 2019?

- ☒ Yes  
☐ No

**26.a** Please describe local sustainability work in 2019:

### Other Leadership Program Successes

Please describe any other **innovative programs or successes in leadership** for environmental stewardship at your facility in 2019 below. This is also the place to include other socially responsible programs that your program incorporates.

**27.** Success 1:

**28.** Please attach any additional documentation (optional) for Leadership Success 1:

**29.** Success 2:

**30.** Please attach any additional documentation (optional) for Leadership Success 2:

