

Probo.CI



CEC_CHCS — no.3531287

Partner for Change (No Beds) - 2018: Leadership

Introduction

As environmental stewardship increasingly becomes a priority for healthcare, it requires **planning, infrastructure, engagement and accountability**. Please give us an understanding of how the facility's executive team is engaged in this work, how the work is being organized and how the organization is sharing its commitment to sustainability with others in the health care community.

Infrastructure for Environmental Stewardship

1. Has the facility appointed an **Executive Champion** to provide administrative support for environmental stewardship?

- ☒ Yes
☐ No

1.a Please indicate name of Executive Champion providing administrative support for environmental stewardship:

1.b Title of Executive Champion providing administrative support for environmental stewardship:

1.c Email of Executive Champion providing administrative support for environmental stewardship:

2. Has the facility established a **Green Team/Sustainability Committee** (or did it utilize an existing committee) for ownership/oversight of designing, implementing and reporting on environmental sustainability initiatives?

- ☒ Yes
☐ No

2.a Please describe Green Team or Sustainability Committee:

3. Has the facility appointed or hired someone to **lead sustainability efforts** at the facility level?

- ☒ Yes
☐ No

Do NOT include health system-level sustainability roles in this question. See question 4.

3.a Please indicate whether the facility-level role is:

- ☐ Full-time- Facility Specific
☐ Part time - Facility Specific
☐ Other duties within existing job assignment

3.b Name of sustainability leader:

3.c Title of sustainability leader:

3.d Email of sustainability leader:

3.e Phone of sustainability leader:

4. Is the facility part of a health system that has hired or appointed a sustainability leader to provide support to its affiliates?

- ☒ Yes
☐ No

4.a Please indicate whether the system-level role is:

- ☐ Full time - System Level
☐ Part time - System Level
☐ Other

4.b Please indicate the name of the system-level sustainability leader:

5. Did the facility host a sustainability internship in 2017?

- ☒ Yes
☐ No

5.a Please describe sustainability internship:

6. Has the facility identified a **clinical champion(s)** to lead efforts on clinical engagement and education?

- ☒ Yes
☐ No

6.a Name of Champion 1:

6.b Title of Champion 1:

6.c Email of Champion 1:

7. Has the facility established an organizational **Environmental Commitment Statement/Principles/Charter** for integrating environmental sustainability that is approved by top leadership?

- ☒ Yes
☐ No

7.a Please attach a copy of Environmental Commitment Statement:

If the organization's environmental commitment statement was updated in 2017, please ensure an **updated copy** is attached.

8. Has the facility developed a minimum of three publicly available sustainability goals?

- ☒ Yes
☐ No

8.a Please describe publicly available sustainability goals:

If these goals are the same as those described on the Goals page for current year goals, please indicate. But they must be publicly available to qualify.

9. Has the facility conducted a sustainability **baseline assessment**?

- ☒ Yes
☐ No

9.a What **tool or resource** did the facility use to establish baseline?

Please update description if a new baseline tool was used in 2017.

10. Has the facility created a **strategic sustainability plan** that aligns with other organizational priorities or embeds sustainability objectives or goals within the overall strategic plan?

- ☒ Yes
☐ No

Please Note: A strategic sustainability plan is not the same as a commitment statement. It must include measurable goals and a timeline for delivery.

10.a Please attach a copy of the organization's strategic sustainability plan:

Human Resources

11. Has the facility added sustainability measures into **performance objectives/evaluations** for leadership staff?

- ☒ Yes
☐ No

12. Has the facility added language to **job descriptions** on the organization's commitment to the environment and the role that each employee plays?

- ☒ Yes
☐ No

13. Has the facility included an overview of organizational sustainability goals in **New Employee Orientation**?

- ☒ Yes
☐ No

14. Has the facility included questions about sustainability/environmental stewardship program in its **employee engagement/satisfaction survey**?

- ☒ Yes
☐ No

Finance and Reporting

15. Has the facility formulated a **sustainability program budget**?

- ☒ Yes
☐ No

16. Has the facility developed a **Green Revolving Fund**?

- ☒ Yes
☐ No

16.a Please describe Green Revolving Fund:

17. Has the facility implemented a **sustainability reporting structure** (e.g., making certain positions accountable for reporting sustainability progress up the organizational hierarchy)?

- ☒ Yes
☐ No

17.a Please describe sustainability reporting structure in 2017:

18. Has the facility implemented annual sustainability reporting to the **Board of Directors/Trustees**?

- ☒ Yes
☐ No

18.a Please describe annual sustainability reporting to Board or Trustees in 2017:

19. Does the facility report sustainability initiatives within its **Community Benefit Report to the IRS** (for non-profit organizations) through **IRS Schedule H, Form 990**?

- ☒ Yes
☐ No
☐ Not Applicable

19.a Please describe sustainability reporting within the Community Benefit Report:

19.b Please attach Community Benefit report here:

20. Does the facility write a **publicly available annual report** that details environmental stewardship accomplishments at least every two years?

- ☒ Yes
☐ No

20.a Please indicate the type of report issued (Select all that apply):

- ☐ Annual sustainability report
☐ Annual sustainability report using GRI framework
☐ Annual report that specifically highlights environmental stewardship
☐ Community benefit report that specifically highlights environmental stewardship
☒ Other report highlighting environmental stewardship

20.a.a Please describe other report on sustainability:

20.b Please attach sustainability report here or provide URL below:

20.c Please provide link (URL for sustainability report) if available:

20.d Please indicate what page/section of the report sustainability initiatives can be found on:

Communication and Community Connections

21. Has the facility developed a **Leadership Walks, Talks and Envisions statement** for a C-level executive within your organization?

- ☒ Yes
☐ No

21.a Please attach Leadership Walks, Talks and Envisions statement:

For the Leadership Walks template and examples from leading health systems, [click here](#).

22. Has the facility **communicated sustainability goals** and progress from the **leadership team to the staff** at least annually?

- ☒ Yes
☐ No

22.a Please describe how the leadership team communicates sustainability goals within the organization:

22.b Please upload supporting documentation:

- 23.** Provide an example (from 2017) of how the organization is **framing environmental stewardship in alignment with other priorities** such as wellness, prevention, quality and population health:

- 24.** Has the facility developed **education and communication strategies** to convey the organization's sustainability initiatives?

- ☒ Yes
☐ No

- 24.a** Please select all methods used to communicate sustainability efforts:

- ☐ Internal webpage for staff
☐ Public webpage
☐ E-learning modules
☐ Newsletter
☐ Poster campaign
☒ Other

- 24.a.a** Please describe other efforts to communicate sustainability efforts:

- 24.b** Please attach examples of communications regarding sustainability efforts:

- 24.c** Example 2 of communications regarding sustainability efforts (optional):

- 24.d** Or share URL of communications regarding sustainability efforts:

- 25.** Does the facility display **visuals to patients** (such as segregation signage, posters, lanyards, etc.) describing organization's **environmental commitment**?

- ☒ Yes
☐ No

- 25.a** Please describe sustainability visuals for patients:

- 26.** How is the organization engaging patients in its sustainability journey?

27. Does the facility **educate the community on environmental topics**?

- ☒ Yes
☐ No

27.a Please provide one example from 2017 of educating community on environmental topics:

28. Did the facility include sustainability components in **local or national marketing or educational campaigns** in 2017?

- ☒ Yes
☐ No

28.a Please attach example of including sustainability components in marketing or educational campaigns:

29. Did the facility share its environmental sustainability successes in a **media story** in 2017?

- ☒ Yes
☐ No

29.a Please provide example of a media story sharing environmental successes in 2017 in an attachment or URL (Example must be attached to earn points for this question):

29.b Please provide link if available of a media story sharing environmental successes (URL):

30. Did the facility feature a sustainability topic connecting health and the environment in at least one **Grand Rounds event** in 2017?

- ☒ Yes
☐ No

30.a Date of Grand Rounds featuring connection between health and environment (e.g., 2017-07-01):

30.b Title of Grand Rounds featuring connection between health and environment:

30.c Name of presenter at Grand Rounds featuring connection between health and environment:

30.d Title/department of presenter at Grand Rounds featuring connection between health and environment:

30.e Attach presentation of Grand Rounds featuring connection between health and environment (optional):

31. Did the facility **present publicly** on the organization's sustainability efforts in 2017?

☒ Yes

☐ No

31.a Please describe outside presentations on sustainability in 2017:

32. Did the facility provide **mentoring** to other health care facilities either within health system or externally in 2017?

☒ Yes

☐ No

32.a Please describe sustainability mentoring to other facilities:

33. Did the facility work with **city government or local organizations** to **promote sustainability locally** or plan local events in 2017 (like Clean Air days, Drug or Electronics Take Back event, etc.)?

☒ Yes

☐ No

33.a Please describe local sustainability work in 2017:

Please describe any other **innovative programs or successes in leadership** for environmental stewardship at your facility in 2017 below. This is also the place to include other socially responsible programs that your program incorporates.

34. Success 1 (regarding innovative programs or successes in leadership):

35. Please attach any additional documentation (optional) for Leadership Success 1:

36. Success 2 (regarding innovative programs or successes in leadership):

37. Please attach any additional documentation (optional) for Leadership Success 2:

38. Lessons learned from innovative programs or successes in leadership:

39. Please attach any additional documentation (optional) for lessons learned:
