



TEST PRACTICE GREENHEALTH - HEALTHCARE FACILITY
WITH BEDS BUT NO ORS — no.1678818

Partner for Change (Beds) - 2016: Leadership

Introduction

As environmental stewardship increasingly becomes a priority for healthcare, it requires **planning, infrastructure and accountability**. Please give us an understanding of how the facility's executive team is engaged in this work, how the work is being organized and how the organization is sharing its commitment to sustainability with others in the health care community.

Infrastructure for Environmental Stewardship

1. Has the facility appointed an **Executive Champion** to provide administrative support for environmental stewardship?

- Yes
 No

1.a Please indicate name:

1.b Title:

1.c Email:

2. Has the facility established a **Green Team/Sustainability Committee** (or did it utilize an existing committee) for ownership/oversight of designing, implementing and reporting on environmental sustainability initiatives?

- Yes
 No

2.a Please describe:

3. Has the facility appointed or hired someone to **lead sustainability efforts** at the facility level?

- Yes
- No

Do NOT include **health system-level** sustainability roles in this question.

3.a Please indicate whether the role is:

- Full-time- Facility Specific
- Part time - Facility Specific
- Other duties within existing job assignment

3.b Name:

3.c Title

3.d Email:

3.e Phone:

4. Is the facility part of a health system that has hired or appointed a sustainability leader to provide support to its affiliates?

- Yes
- No

4.a Please indicate whether the role is:

- Full time - System Level
- Part time - System Level
- Other

4.b Please indicate the name of the system-level sustainability leader:

5. Has the facility identified a **clinical champion(s)** to lead efforts on clinical engagement and education?

- Yes
- No

5.a Name of Champion 1:

5.b Title:

5.c Email:

5.d Name of Champion 2:

5.e Title:

5.f Email:

6. Has the facility established an organizational **Environmental Commitment Statement/Principles/Charter** for integrating environmental sustainability that is approved by top leadership?

- Yes
- No

6.a Please attach a copy:

7. Has the facility conducted a sustainability **baseline assessment**?

- Yes
- No

7.a What **tool or resource** did the facility use to establish baseline?

8. Has the facility created a **strategic sustainability plan** that aligns with other organizational priorities or embeds sustainability objectives or goals within the overall strategic plan?

- Yes
- No

Please Note: A strategic sustainability plan is not the same as a commitment statement. It must include measurable goals and a timeline for delivery.

8.a Please attach a copy:

Human Resources

9. Has the facility added sustainability measures into **performance objectives/evaluations** for leadership staff?

- Yes
- No

9.a Are **performance evaluations for executive leaders** tied to these objectives?

- Yes
- No

9.a.a Please describe (optional):

10. Has the facility added language to **job descriptions** on the organization's commitment to the environment and the role that each employee plays?

- Yes
- No

10.a Please describe:

11. Has the facility included an overview of **organizational sustainability goals in New Employee Orientation**?

- Yes
- No

12. Has the facility included questions about sustainability/environmental stewardship program in its **employee engagement/satisfaction survey**?

- Yes
- No

12.a Please indicate phrasing and any feedback the organization received (if available):

Finance and Reporting

13. Has the facility calculated and delineated a **payback period / Return on Investment (ROI) / Internal Rate of Return (IRR)** for sustainability activities that have up-front costs as part of the program development process?

- Yes
- No

13.a Please provide one example **from 2015**:

13.b Or attach a file here:

14. Has the facility formulated a **sustainability program budget**?

- Yes
- No

15. Has the facility developed a **Green Revolving Fund**?

- Yes
- No

15.a Please describe:

16. Has the facility implemented a **sustainability reporting structure** (e.g., making certain positions accountable for reporting sustainability progress up the organizational hierarchy)?

- Yes
- No

16.a Please describe:

17. Has the facility implemented annual sustainability reporting to the **Board of Directors/Trustees**?

Yes

No

17.a Please describe:

18. Does the facility report sustainability initiatives within its **Community Benefit Report to the IRS** (for non-profit organizations) through **IRS Schedule H, Form 990**?

Yes

No

Not Applicable

18.a Please describe:

18.b Please attach report here:

19. Does the facility write a **publicly available annual report** that details environmental stewardship accomplishments?

Yes

No

19.a Please indicate the type of report issued (Select all that apply):

Annual sustainability report

Annual sustainability report using GRI framework

Annual report that specifically highlights environmental stewardship

Community benefit report that specifically highlights environmental stewardship

Other report highlighting environmental stewardship

19.b Please attach report here or provide URL below:

19.c Please provide link (URL for report) if available:

19.d Please indicate what page/section of the report these initiatives can be found on:

Communication and Community Connections

20. Has the facility developed a **Leadership Walks, Talks and Envisions statement** for a C-level executive within your organization?

- Yes
 No

For the Leadership Walks template and examples from leading health systems, [click here](#).

20.a Please attach:

21. Has the facility **communicated sustainability goals** and progress from the **leadership team to the staff** at least annually?

- Yes
 No

21.a Please explain:

21.b Please upload supporting documentation:

22. Provide an example (from 2015) of how the organization is **framing environmental stewardship in alignment with other priorities** such as wellness, prevention, quality and population health:

23. Has the facility developed **education and communication strategies** to convey the organization's sustainability initiatives?

- Yes
 No
-

23.a Please select all that apply:

- Internal webpage for staff
 - Public webpage
 - E-learning modules
 - Newsletter
 - Poster campaign
 - Other
-

23.b Please attach examples:

23.c Example 2 (optional):

23.d Or share URL:

24. Does the facility display **visuals to patients** (such as segregation signage, posters, lanyards, etc.) describing organization's **environmental commitment**?

- Yes
 - No
-

24.a Please describe:

25. How is your organization engaging patients in your sustainability journey?

26. Does the facility **educate the community on environmental topics**?

- Yes
 - No
-

26.a Please provide one example from 2015:

27. Does the facility include sustainability components in **local or national marketing or educational campaigns**?

- Yes
- No

27.a Please attach example:

28. Did the facility share its environmental sustainability successes in a **media story**?

- Yes
- No

28.a Please provide example in an attachment or URL (Example must be attached to earn points for this question):

28.b Please provide link if available (URL for story):

29. Did the facility **present publicly** on the organization's sustainability efforts in 2015?

- Yes
- No

29.a Please select all that apply:

- Health system meeting
- Professional association meeting or conference
- Other

30. Did the facility provide **mentoring** to other organizations either within health system or externally?

- Yes
- No

30.a Please describe:

31. Did the facility work with **city government or local organizations** to **promote sustainability locally** or plan local events (like Clean Air days, Drug or Electronics Take Back event, etc.)?

- Yes

No

31.a Please describe:

Please describe any other **innovative programs or successes in leadership** or environmental stewardship at your facility in 2015 below. This is also the place to include other socially responsible programs that your program incorporates.

32. Success 1:

33. Please attach any additional documentation (optional):

34. Success 2:

35. Please attach any additional documentation (optional):

36. Success 3:

37. Please attach any additional documentation (optional):
