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| Employee Engagement & SustainabilityPlanning Document |  |

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| Team Meeting Participants | | |
| **Focus Area** | **Name, Title** | **Contact Details** |
| Human Resources/ Staff Satisfaction  Wellness |  |  |
| Communications Marketing |  |  |
| Administration |  |  |
| Quality Liaison |  |  |
| Education/Computer Based Learning |  |  |
| Clinical Liaison |  |  |
| Green Team or Sustainability Lead |  |  |
| External Stakeholders |  |  |

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| Sustainability & Staff Engagement Check List | | | |
| **Project** | **Lead** | **Measurement** | **Timeline** |
| New Employee Orientation |  |  |  |
| Suggestion Box |  |  |  |
| Departmental Check List Program |  |  |  |
| Poster Campaign |  |  |  |
| Satisfaction Survey Include Sustainability |  |  |  |
| Staff Certification/Training Program |  |  |  |
| Awards & Recognition |  |  |  |